

**BUCKINGHAMSHIRE LOCAL ENTERPRISE PARTNERSHIP (BLEP)  
ADDITIONAL BOARD MEETING**

Held Friday 20 October 2023 from 10.30am via Teams

**Present:** Andrew M Smith, Pinewood Studios (Chair)  
Philippa Batting, Buckinghamshire Business First  
Adrian Brown, The Berkeley Group plc  
Jenny Craig, Bucks College Group  
Emily Dingle, URA Thrusters (Part meeting)  
Hiren Gandhi, Blaser Mills  
Richard Harrington, BLEP Chief Executive  
Clare Pelham, Epilepsy Society  
Martina Porter, All Spring Media  
Cllr Steven Broadbent, Buckinghamshire Council  
Cllr Gareth Williams, Buckinghamshire Council

**Apologies** Eman Martin-Vignerte, Bosch  
Cllr Martin Tett, Buckinghamshire Council

**In attendance:** Daniel Lindsay, Ekosgen  
David Skinner, Buckinghamshire Council (Section 151 Officer)  
Claire Hunter, Buckinghamshire Council  
Matt Peachey, Head of Enterprise Zone Development  
Sarah Fraser

## **SUMMARY MINUTES**

### **1 DECLARATIONS OF INTEREST**

- The Board noted the declarations of interest made relating to the commercial investment decision to be made and that the individual Board member concerned leave the meeting prior to the decision-making process.

### **2 YEAR END ACCOUNTS AND FINANCIAL STATEMENTS 2022/23**

- The year end accounts and financial statements had been presented to, and approved by, the BLEP Board at its meeting on 13 October 2023. It was also noted at that meeting that discussions around LEP integration with Buckinghamshire Council may require further notes to be added to the accounts and financial statements (but with no change to the figures in the accounts).
- The Board noted the revised documents circulated and the notes to these provided by Richardsons Accountants regarding the changes made.
- **Board members noted the changes made and approved the revised draft year end accounts and financial statements to 31 March 2023, delegating authority to the Chair and Chief Executive to sign these on behalf of the Board, and present the same to the Members at the BLEP Annual General Meeting on 17 November 2023.**

### **3 INVESTMENT DECISION**

[Redacted]

### **4 ANY OTHER BUSINESS**

Board members requested greater continuity of information sharing on future investments to ensure the Board is fully engaged at all stages.

5 **FUTURE MEETINGS**

- **AGM:** 17 November 2023 (9.30-11am)
- **Board meetings:** 15 December 2023, 30 January 2024, 27 March 2024