

Bucks Business First Growth Hub Funding 2023/24

2022/23 KPI's & Objectives Summary of Performance Delivery


KPI Objective	Source	Target	Performance @ March 2023	Notes & Additional Comments
Business to business events hosted / supported on a Buckinghamshire Enterprise Zone site.	Additional LEP Funding Agreement December 2022	10 businesses to business events supported	18 events to date	
Completion of Recovery & Resilience Fund 2nd Year Review including assessment of delivery against initial targets set in 2020	Additional LEP Funding Agreement December 2022	Review completed and presented to LEP Executive	Completed and attached	210 new jobs & 74 new products / services The total value of these jobs to the economy is £6,374,130
A minimum of 50% of Buckinghamshire Enterprise Zone businesses directly engaged by BBF or Skills Hub during 2022/23	Additional LEP Funding Agreement December 2022	50% of EZ businesses directly engaged (32/63 businesses in occupancy)	43%	Currently at 43%, but will be 50% by month end

KPI Objective	Source	Target	Performance @ March 2023	Notes & Additional Comments
External funding secured by 31 March 2023 to benefit Buckinghamshire Businesses	Additional LEP Funding Agreement December 2022	£1.5 external new funding secured	£1,544,769	Additional funding secured for delivery in 2023-24
Business Assists provided for Buckinghamshire businesses or for potential investors in Buckinghamshire	Additional LEP Funding Agreement December 2022	21,000 light business assists 750 medium business assists 310 intensive business assists	Light assists – 22,471 Medium assists – 931 Intensive assists - 388	
Jobs Created or safeguarded through Growth Hub activities	Additional LEP Funding Agreement December 2022	350 jobs created or safeguarded	398	As of end Feb 23
Business events supported or hosted	Additional LEP Funding Agreement December 2022	30 events	112	
Support for the Net Zero Audit Production	Additional LEP Funding Agreement December 2022	Findings & review to be considered by the BBF Board	Went to BBF board. 15 March '23	
Support for people starting	Additional LEP Funding	110 people supported to	144	

KPI Objective	Source	Target	Performance @ March 2023	Notes & Additional Comments
their own business	Agreement December 2022	start their own business		
Support businesses to access UKRI and Innovate UK Funding	Additional LEP Funding Agreement December 2022	No Target	15	
Support improved access to Innovation Hubs funded by LGF and other LEP programmes	Additional LEP Funding Agreement December 2022	No Target	1	Additional assistance needed to access Stoke Mandeville
Management and development of Customer Relationship Management Database, Growth Hub Website and Communications Programme	BEIS Growth Hub Contract Schedule 1 August 2022	Maintain minimum requirements in Growth Hub Branding & Communication Requirements Compliance with Growth Hub Monitoring and Evaluation Framework	Achieved	
Allocation of Business Grants and Funding as appropriate	BEIS Growth Hub Contract Schedule 2 August 2022	Individual Grant & Funding Agreements	Achieved	Growth programme external evaluation attached

KPI Objective	Source	Target	Performance @ March 2023	Notes & Additional Comments
		including (ERDF / SPF)		
To deliver the Skills Hub programme including the programmes identified within the Department of Education Skills Action Plan and through existing contracts with the Careers and Enterprise Company and Buckinghamshire Council including	BEIS Growth Hub Contract Schedule 2 August 2022 Careers and Enterprise Company Contractual Arrangements BLEP/BBF Service Level Agreement 2022/23	Buckinghamshire Skills Action Plan Targets		See end of this report for the table – coloured green if achieved, amber if work in progress, red is no action. Important to note that the LSIP has not been included here and it supercedes the action plan in the Local Skills Report
Under 19 Skills Programme including Enterprise Advisor Programme, Skills Show and Education Partnerships	BEIS Growth Hub Contract Schedule 2 August 2022 Careers and Enterprise Company Contractual Arrangements	Gatsby Benchmark Targets	Achieved	Last benchmark achievement

KPI Objective	Source	Target	Performance @ March 2023	Notes & Additional Comments																																								
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Adult Skills Programme including Levelling Up Task Force, Apprenticeship and Trainee Delivery Programmes	Skills Action Plan		Achieved	Workshops delivered on apprenticeships for employers, talent showcase with the college and creation and charring of the Buckinghamshire Employment Support Partnership																																								
Preparation for the role of Employee Representative Organisation for	Skills Action Plan	Secured status as Employer Representative Body for Buckinghamshire	Achieved	LSIP progress in line with target dates – DfE commendation for approach and pace.																																								

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the Local Skills Improvement Plan				 LSIP%20Progress%20Report%20Jan%202023: Progress report to Jan 2023																		
Develop and Support bids for Skills Initiatives and projects	Bucks Skills Action Plan		Achieved	Bids have been submitted for several skills contracts including: NDTI, Teacher Encounters and 2 other CEC ones. Teacher Encounters and NDTI successful																		
Management and Development of the Skills Hub Website	Bucks Skills Action Plan BLEP/BBF Service Level Agreement 2022/23	Site Maintained & Developed Level of Usage	Done	<ul style="list-style-type: none"> • Cookiebot launched to ensure cookie consent compliance. • Accessibility audit completed • Improved Navigation and development of Tourism & Hospitality landing page • Content review system launched • Developed new work experience section <p>Statistics to 31 Jan 2023</p> <table border="1"> <thead> <tr> <th>Top pages</th> <th>Views</th> </tr> </thead> <tbody> <tr> <td>Bucks Skills Hub</td> <td>7589</td> </tr> <tr> <td>Bucks Skills Show 2023 News Buckinghamshire Skills Hub</td> <td>2630</td> </tr> <tr> <td>Apprenticeships Opportunities Buckinghamshire Skills Hub</td> <td>1108</td> </tr> <tr> <td>Bucks Skills Show 2023 Events Buckinghamshire Skills Hub</td> <td>569</td> </tr> <tr> <td>Buckinghamshire Skills Hub</td> <td>542</td> </tr> <tr> <td> Career Seeker Resources Buckinghamshire Skills Hub</td> <td>512</td> </tr> <tr> <td>National Apprenticeship Week 2023 Events Buckinghamshire Skills Hub</td> <td>414</td> </tr> <tr> <td>Work Experience Opportunities Buckinghamshire Skills Hub</td> <td>387</td> </tr> </tbody> </table>	Top pages	Views	Bucks Skills Hub	7589	Bucks Skills Show 2023 News Buckinghamshire Skills Hub	2630	Apprenticeships Opportunities Buckinghamshire Skills Hub	1108	Bucks Skills Show 2023 Events Buckinghamshire Skills Hub	569	Buckinghamshire Skills Hub	542	Career Seeker Resources Buckinghamshire Skills Hub	512	National Apprenticeship Week 2023 Events Buckinghamshire Skills Hub	414	Work Experience Opportunities Buckinghamshire Skills Hub	387
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KPI Objective	Source	Target	Performance @ March 2023	Notes & Additional Comments
				Special Educational Needs and Disabilities Career Seeker Type Buckinghamshire Skills Hub 378
				Standard Chartered Bank Apprenticeships Career Seeker Resources Buckinghamshire Skills Hub 229

Skills Action Plan

The future workforce

Priority	Action	Partners	Stage	Timescale	Progress (Nov 2021)	National Priority Alignment
1.1. Recovery support to help individuals navigate the impact of Covid-19 on the job market	1.1.1 Establish a Redundancy Taskforce - bringing resources and support available for individuals in the County into a single portal.	BBF, BC and all SAP partners	5	Completed	Portal completed and incorporated into BBF and BSH websites. BC continuing practical support under Employability and Skills Taskforce and through DWP partnership.	Plan for Jobs
1.2. Ensure those seeking jobs and careers have access to comprehensive, high-quality information about the opportunities available in Buckinghamshire	1.2.1 Develop a new Buckinghamshire Skills Hub website – aimed at young people and career seekers providing up-to-the-minute information about the jobs and careers in Buckinghamshire.	BBF, BSH	5	Ongoing	Bucks Skills Hub website launched March 2021. Work ongoing to keep up-to-date.	Skills for Jobs White Paper
	1.2.2 Expand and consolidate the Enterprise Adviser network – to achieve complete coverage across Bucks secondary schools, maintain levels of support for these schools and continue to strengthen relationships. Currently, Bucks has 80 Enterprise Adviser volunteers from businesses supporting 46 schools. The target is to	BSH	4	Ongoing	All schools now have at least one Enterprise Adviser. Buckinghamshire is the first area in the country to have advisors in all state schools including SEND schools and the County's two Pupil Referral Units.	Skills for Jobs White Paper

Priority	Action	Partners	Stage	Timescale	Progress (Nov 2021)	National Priority Alignment
	have two Enterprise Advisers per school.					
	1.2.3 Organize and Host the Bucks Skills Show 2021 – BSH has established the County’s largest interactive and experiential skills festival which helps young people explore careers and work out how to get there. The 2020 event took place virtually in November, with a focus on careers in the curriculum, and saw over 5,000 people attend online. In 2021 the aim is to go back to a face-to-face skills festival, but also retain the virtual careers in the curriculum model, which provided a workplace reality into the classroom.	BSH, employers	4	Ongoing	The virtual Bucks Skills Showcase was delivered 11th and 12th November 2021. New web pages created www.buckskillshub.org/the-skills-show . The face-to-face Bucks Skills Show planning has begun for March 9th and 10 th 2022. This will be held at Westcott.	Skills for Jobs White Paper
	1.2.4 Expand the Careers Hub – in line with the Government’s Careers Strategy, to ensure the Gatsby Benchmarks are delivered in each school and college within the Careers Hub and that careers outcomes are improved for all young people. The Buckinghamshire Careers Hub covers all mainstream secondary schools in the County, plus the Bucks College Group and UTC.	BSH	5	Ongoing	All state-maintained secondary schools including SEND schools and the County’s two Pupil Referral Units are now in the Careers Hub.	Skills for Jobs White Paper
	1.2.5 Create a Special Educational Needs and Disability community of practice to bring together educators to share good practice and resources.	BSH, BC Preparing for Adulthood Team	5	Ongoing	This is running to include Alternative Resourced Provision facilities. Working closely with the voluntary sector BC’s Preparing for Adulthood Team have developed programmes for young people with	Skills for Jobs White Paper National Disability Strategy

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					SEND to enable them to take up education and training programmes as well as work experience opportunities with employers.	
	1.2.6 Continuous Professional Development of Careers Leaders in school – to ensure all are trained in their role and local CPD sessions run are relevant to the local need.	BSH	4	Ongoing	Compass Plus session run in July. CPD session run on Ofsted and Future Skills Questionnaire. Webinar planned on Apprenticeships.	Skills for Jobs White Paper
	1.2.7 Explore ways to upskill school staff to become Careers Advisers - including through the use of apprenticeship funding	BSH	2	Long term	Work underway to develop package for schools to upskill staff using Apprenticeship Levy Teacher Encounter funding secured	Skills for Jobs White Paper
1.3. Improve the work-readiness of students leaving education	1.3.1 Devise a Work-Readiness “Bridging Programme” – to address the concerns of business that school-leavers in Bucks, especially those from non-selective schools, and some graduates, are not work-ready. Work with education and private training providers, review current programmes and explore the need for a standardized offering for Buckinghamshire. Build on work already underway by Bucks College Group and Buckinghamshire’s universities. Ensure there is good provision for SEND job seekers.	BSH, BBF	3	Med term	Discussion at SAP to progress. Work underway to identify all provision in County. Action within Careers Hub Strategic Plan for employers and Enterprise Advisers to show students what work readiness means. Picked up as a cross cutting theme in the LSIP	Skills for Jobs White Paper National Disability Strategy
1.4. Increase local take up of pathways leading to in demand occupations.	1.4.1 Workforce skills advice and support for employers – The Buckinghamshire Growth Hub to actively support and advise businesses on all workforce needs including training plans, apprenticeship opportunities etc.	BBF	4	Ongoing	Core activity. Potential opportunity to bid for extra support from DfE ("The Prospectus") to promote apprenticeships to SMEs	Skills for Jobs White Paper

Priority	Action	Partners	Stage	Timescale	Progress (Nov 2021)	National Priority Alignment
	1.4.2 Facilitate flexibility in apprenticeship funding – through identifying opportunities for apprenticeship levy transfer and seeking out opportunities for collaboration between businesses.	All SAP partners	3	Ongoing	Core activity. National Levy matching system introduced in Sept 2021. Buckinghamshire Council policy published Oct. 2021	Skills for Jobs White Paper
	1.4.3 Support introduction of T Levels – through a promotional campaign amongst businesses in Bucks, persuade employers to offer work placements to T Levels students.	BBF, All SAP partners	2	Short term	BBF supporting BCG marketing campaign for first T Levels in Health & Social Care.	Skills for Jobs White Paper
	1.4.4 Encourage and support work placements, Traineeships and internships – alongside the campaign to support the introduction of T Levels. Focus on explaining the various initiatives and promoting the benefits.	All SAP Partners	2	Short term	BBF supporting BCG marketing campaign for T Levels. Work Experience guide for employers for BBF website agreed and underway.	Skills for Jobs White Paper
	1.4.5 Support programmes for career changers, returners and encore careers – to help facilitate career longevity and encourage the economically inactive to take advantage of opportunities in Bucks.	All SAP partners	2	Med term	Bucks Skills Hub website launched March 2021. BCG “New Year, New Skills” free courses for career changers launch Summer 2021. Flannery Plant Operator Skills Hub proposal supported by BBF and BLEP. Pinewood Skills to Screen programme supported by BLEP to encourage people displaced from aviation sector to new jobs in film and TV.	Skills for Jobs White Paper
	1.4.6 Promote subjects which lead to careers in priority sectors – Science, Engineering, Digital, Creative. Explore the feasibility of delivering an online STEAM festival in summer 2021 to promote STEAM pathways and careers.	All SAP partners	3	Med term	Full STEAM ahead event ran in July 2021 and plan for running again in July 2022. NFTS (National Film and Television School) commercials challenge run in autumn term. Cloudy IT Apprentice challenge spring term.	Skills for Jobs White Paper

2. A skilled and productive workforce

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
2.1. Ensure businesses have access to the information they need to manage their workforces effectively during the Covid-19 pandemic	2.1.1 Develop a Redundancy Support website – to identify resources and services available in the County to support businesses making redundancies as a result of Covid-19 and provide access to these resources via a single portal that businesses can use as a first port of call. Signposting of services to include: employment initiatives such as Kickstart, HR Support, legal advice and workplace health and well-being.	BBF	5	Ongoing	All resources identified and added to website September 2020. Re-organized with launch of Bucks Skills Hub website in March 2021. Maintained and updated since then. Currently being updated and combined with recruitment pages due to current recruitment difficulties.	Plan for Jobs
	2.1.2 Provide direct business support for businesses affected by impact of Covid-19 – including 1-2-1 support from BBF business advisers to support them through the Covid-19 pandemic and for recovery thereafter.	BBF	4	Ongoing	BBF Business Support team engaged in over 62,000 business assists in 2020-21 – an increase of 65% on 2019-20 and paid out over £6.7m in Covid-related grants to over 800 businesses.	Plan for Jobs
	2.1.3 Identify gaps in delivery and seek funding to bridge gaps – where there are significant areas in which existing provision is not meeting an important need, seek funding from government and relevant agencies to provide solutions.	All SAP partners	3	Short term	Funding sought for various projects including Hospitality to Care Redeployment scheme via DWP Flexibility Support Fund. SCIOT Microsoft Accredited Pathways programmes launched in Buckinghamshire, Help to Grow Digital and Digital Boost – national offers, Skill Up Bucks, Building Back Better - Community Renewal Fund Visitor Economy. Apprenticeship Levy Transfer - BC. Funding sought for Westcott, Silverstone and Flannery Plant Operator Training facility.	Plan for Jobs

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
2.2. Strengthen the talent pipeline for Buckinghamshire's Strategic Growth Sectors and key skills shortage occupations	2.2.1 Support plans to create high-tech teaching and learning facilities at the Westcott Space Innovation Park to educate the next generation of space innovators	BLEP, BSH, WSCB, providers partners	2	Long term	A proposal has been developed for a Westcott Skills Academy by the Satellite Applications Catapult in consultation with BBF as part of the Disruptive Innovation in Space Centre (DISC) proposal to be based at Westcott.	Skills for Jobs White Paper
	2.2.2 Support innovation at the Silverstone Enterprise Zone through improved links with universities on green technologies such as electric vehicles and clean fuels.	BLEP, BSH	3	Ongoing	Core activity. Contacts now established with a number of key businesses. Activity will be ongoing to build recognition of BBF to provide business and skills support. Audit of Net Zero innovation in Buckinghamshire commissioned by BLEP Plans are in development to create a multiversity campus at Silverstone Circuit Enterprise Park to supply the skills needed by the high-performance engineering sector.	Skills for Jobs White Paper
	2.2.4 Support initiatives to recruit and train people to take up new jobs in the Construction sector, resulting from HS2 activity and the expansion of house building across the County e.g. through the proposed EKFB plant operation training facility, and raise skills for the future.	BBF, BSH, BLEP, Construction Sector Group /Empl	3	Ongoing	Successful bid for LEP Get Building Fund for £3m plant operator training facility from Flannery Plant Hire. Flannery to partner with EKFB, BCG and others to provide new plant operators for major infrastructure project in the County.	Skills for Jobs White Paper
	2.2.5 Promote careers in Health, Social Care and medtech – through close working with the Health and Social Care Academy, support skills development and careers initiatives to encourage more people to take up jobs in the sector.	BLEP, HEE/BHSCA, BCG	3	Ongoing	Nurse and Social Care Cadet programmes introduced by BHSCA and BCG. LEP funded Research and Innovation Centre opened at Stoke Mandeville.	Skills for Jobs White Paper

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
2.3. Workforce development support for SMEs, start-ups and the self-employed	2.3.1 Create a series of free webinars on key training and development topics – including how to employ Apprentices and how to train and develop your team.	BBF	3	Med term	Demystifying Apprenticeships webinar developed by BBF and delivered 4 times. A Recruitment webinar is currently under development with plans for two new webinars focusing on workforce planning and developing training plans.	Skills for Jobs White Paper
	2.3.2 Identify programmes to support Leadership and Management – including Peer Networking programmes and new national initiatives	BBF, provider partners	4	Med Term	Peer Networking programme delivered in 2020-21 with second phase in 2021-22 currently underway. MD Ngage group networking programme for senior leaders and new mentoring programme through BBF launched.	Skills for Jobs White Paper
	2.3.3 Work closely with BBF Business Advisers to embed business support advice particularly business planning, with that of skills and workforce development plans so that business growth is not hindered by the lack of skilled labour	BBF	4	Ongoing	Core activity. Skills for Business Advice Service launched October 2021.	Skills for Jobs White Paper
	2.3.4 Identify specific solutions for start-ups and the self-employed – seek opportunities and funding to provide training and support for self-employed people.	BBF, provider partners	3	Long term	Be Your Own Boss programme currently being delivered which includes a session on setting up a business to be Net Zero. SCIOT Microsoft Accredited Pathways programmes to be made available to all Bucks businesses. BBF also provides a wide range of non-accredited workshops.	Skills for Jobs White Paper

3. An inclusive workforce

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
3.1. Ensure residents have access to the information they need to gain access to opportunities and to improve their knowledge and skills for both work and life.	3.1.1 Ensure the Skills Hub website maintains up to date information on all learning opportunities available in the County from all key providers. BSH and BBF should fully resource the continued use, development and promotion of the site as the “go to” resource for careers and training support in Buckinghamshire.	BSH, BBF, provider partners	4	Short term	Core activity, new website launched March 2021, LMI for All API added to website providing up-to-the minute searchable information on all learning opportunities available in the County.	Skills for Jobs White Paper Education Technology Strategy
3.2. Mobilize potential of current population	3.2.1 Promote opportunities for economically inactive people to update their skills and re-enter the workforce. Reach out directly to hard-to-access groups through networks such as the Buckinghamshire BAME Group, Community Impact Bucks and via disability networks, as well as through the Buckinghamshire Community Boards.	All SAP Partners	3	Medium term	Buckinghamshire Council Employability and Skills Taskforce established. Debt Prevent and Advice Workstream High Wycombe Pilot underway.	Skills for Jobs White Paper
	3.2.2 Work with training providers and other partners to develop accessible career change and taster programmes to enable people to change careers or develop encore careers.	BSH, all provider partners	3	Long term	BCG - New Year, New Skills Programme. Consideration currently being given to Bootcamps for Construction and Creative sectors.	Skills for Jobs White Paper
3.3. Attracting and retaining talent	3.3.1 Work with Buckinghamshire Council to promote opportunities created by town centre redevelopments and new affordable housing to attract people to live and work in Bucks.	BBF, BC	3	Ongoing	Aylesbury Garden Town Masterplan and High Wycombe Regeneration Strategy providing new employment opportunities, and town centre living opportunities for young people.	Levelling-up agenda
	3.3.2 Ensure the Skills Hub website has up-to-the-minute information on jobs and careers in Bucks.	BSH, BBF	3	Ongoing	Core activity, new website launched March 2021 and maintained up-to-date.	Careers and Enterprise Company strategy
3.4. Promote Skills for Green Growth	3.4.1 Support the development of training in green construction techniques e.g. installation of photovoltaic solar panels, ground source heat pumps, insulation techniques and carbon neutral homes.	Training providers	2	Long term	SAP Roundtable event on this subject to be arranged. Construction Sector Employer Group roundtable also planned.	Net Zero Strategy
	3.4.2 Seek to provide training opportunities for SMEs to demonstrate the practical steps they can take to	BLEP, BBF,	3	Long term	SAP deep dive research agreed and underway - report to be published in 2022.	Net Zero Strategy

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
	move towards zero carbon or offset their carbon footprint.					

4. An informed approach

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
4.1. Maximizing the impact of national skills policy on the local economy	4.1.1 Establish a Bucks training provider network – to disseminate good practice, encourage the development of a market for training in Bucks responsive to the needs of Bucks businesses, extend provision, increase resources for skills initiatives, remove duplication in the system and identify gaps in training provision.	BSH, all provider partners	2	Med term	Providers contribute to Construction and Creative Sector Employer Groups. BNU, UoB, BCG, BAL and Brunel are working together to create an employer guide for work experience. Work ongoing to include private training providers.	Skills for Jobs White Paper
4.2. High quality LMI and research	4.2.1 Maintain an up-to-date and comprehensive evidence base on local skills needs to ensure that local skills policy and funding decisions are based on the needs of the local economy.	BLEP/BBF	4	Ongoing	Core activity. Two presentations on the key findings of the 2020 skills analysis have been undertaken. Buckinghamshire Economic Intelligence Observatory Launched Sept 2021.	Skills for Jobs White Paper
	4.2.2 Produce local Labour Market Intelligence for young people, job seekers and career changers, to nudge individuals to consider careers in jobs where local demand is highest. This includes embedding up-to-date LMI within the Buckinghamshire Skills Hub website and producing content for the annual Buckinghamshire Skills Show.	BSH/BBF/BLEP	4	Short term	Core activity. Research team are making greater use of tableau (data visualisation package) and PowerBI (interactive data dashboards) to improve accessibility and impact of LMI. Annual LMI for schools presentation published alongside LSR.	Skills for Jobs White Paper

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4.3. Maintain Sector Employer groups to inform policy, strategy and actions plans and share good practice	4.3.1 Extend the Construction Sector Group – to cover Tier 2 and 3 employers, SME and micro businesses and ensure skills needs of all are met. Work with CITB to explore the establishment of the group as CITB training group. Showcase great examples of employer-led skills development.	BSH, CITB	4	Med term	Core activity. Successful handover to new Chair. New local CITB group established. Employer group new working procedures established.	Skills for Jobs White Paper
	4.3.2 Maintain the Creative and Cultural Sector Group – continue the work of the existing group promoting careers and skills in the sector and showcasing great examples of employer-led skills development.	BLEP, BBF	3	Ongoing	Core activity. Successful handover to new Chair. Three meetings held so far in 2021/2. Work still to do to widen membership beyond Film and TV.	Skills for Jobs White Paper
	4.3.3 Explore the need for a Digital Skills Partnership and/or work to ensure that the range of local digital training provision (including apprenticeships and T Levels) in Buckinghamshire is meeting the needs of local employers.	BSH/BBF	1	Med term	New digital provision signposted on website including offers from Google Digital Garage and Digital Boost. New offer of free training courses from SCIOT to be promoted to Bucks employers. Waiting for Buckinghamshire Digital Strategy before forming a stakeholder group.	Skills for Jobs White Paper UK Digital Strategy
	4.3.4 Maintain a Space Sector Group – for the Wescott Space Cluster to oversee, facilitate and deliver an action plan for training and skills development.	BLEP, WSCB	3	Long term	Satellite Applications Catapult strategy group attended by Heather Dean. New Operational Group formed. Significant progress on Westcott Skills Academy.	Skills for Jobs White Paper
	4.3.5 Maintain a Health and Social Care Sector Group –continue to support the work of the Health and Social Care Academy board in promoting careers and skills in the sector and identifying skills needs and seeking solutions.	BLEP, BBF, HEE/HSCA	3	Ongoing	This role is performed by the Bucks Health and Social Care Academy Board. Significant progress has been made e.g. on Nurse Cadet Programme and others.	Skills for Jobs White Paper
4.4. Update Skills Strategy	4.4.1 Update the Buckinghamshire Skills Strategy – to incorporate latest strategic developments.	BLEP	2	Long term	LEP to progress in 3-4Q 2021/2	Skills for Jobs White Paper

5. A digitally able population

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
5.1. Ensure Buckinghamshire residents are able to develop their digital literacy so they can access the services they need to meet their basic health and well-being needs.	5.1.1 Support the roll-out of the Buckinghamshire Digital Strategy to enable people to gain access to IT facilities and high-speed access to the internet e.g. through the development of community facilities such as libraries and digital cafes.	BLEP, BBF	1	Long term	Awaiting publication of Buckinghamshire Digital Strategy, Due Feb 2022. BBF Hubs now open for members.	Skills for Jobs White Paper UK Digital Strategy
	5.1.2 Continue and accelerate the signposting to digital skills providers such as Digital Boost, SCIOT, Google Digital Garage and Microsoft to provide online training courses in key digital skills.	BBF	5	Ongoing	New BSH website launched - all current provision identified; new provision added as it becomes available. SCIOT offer for SMEs launched October 2021.	Skills for Jobs White Paper UK Digital Strategy
	5.1.3 Ensure where possible access to digital provision for SEND learners that meets the latest requirements for people with special educational needs, disability and age-related issues	BSH, all provider partners	2	Long term	New BSH website highlights opportunities for SEND learners. SEND Enterprise Co-ordinator appointed.	Skills for Jobs White Paper UK Digital Strategy
5.2. Ensure Buckinghamshire residents have access to education and training programmes enabling them to develop their digital skills in order to take up emerging digital careers	5.2.1. Inspire Bucks residents to develop advanced and specialist digital skills through highlighting local assets such as the University of Buckingham School of Computing and Centre for Artificial Intelligence, the Institute of Technology at Bletchley Park and the proposed MK:U in Milton Keynes.	BSH	3	Ongoing	New Skills Hub website launch March 2021 highlights opportunities available in County for higher level learning, careers and jobs. "Careers in Bucks" booklet for young people published March 2021.	Skills for Jobs White Paper UK Digital Strategy
	5.2.2 Work closely with all FE, HE and private training providers to ensure programmes in the County meet the requirements for existing and future digital careers. This includes exploring opportunities emerging from the Skills for Jobs White Paper for local digital bootcamps and Institutes of Technology.	BSH	2	Medium term	"Deep dive" research to be undertaken by Research Team in 2021-22.	Skills for Jobs White Paper UK Digital Strategy

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
	5.2.3 Champion the setting up of career change and taster programmes which enable people to develop new careers in the wide range of businesses requiring high level digital skills	BBF, BSH	2	Long term	SCIOT Microsoft Accredited Pathways programmes to be launched in Bucks and promoted by BBF. Bootcamps under consideration by SAP – awaiting details for Wave 3 bidding.	Skills for Jobs White Paper UK Digital Strategy
5.3. Champion the adoption of new technology and development of employee skills amongst small and medium-sized businesses as a lever of growth	5.3.1 Explore the creation of the Digital Skills Partnership or Digital Skills Employer Group in order to involve employers in shaping local digital skills provision and raise awareness amongst residents and local businesses of the importance of keeping up with new technologies.	BBF	1	Long term	Long term project. Discussions with key employers to be initiated.	Skills for Jobs White Paper UK Digital Strategy
	5.3.2 Establish networking, peer groups, events and webinars to raise awareness amongst SME businesses in Bucks of the opportunities provided by new technology	BBF	4	Medium term	BBF has hosted a number of networking events including: <ul style="list-style-type: none"> • 8 Peer Network groups with 22 events so far 2021-2022 • 7 MD Ngage events • 11 Business Leaders Network events • 1 Business Leaders' Dinner • 1 Young Directors' meet In addition, BBF hosted the Buckinghamshire Business Festival in April 2021 and the Future Tech Summit in November 2021. BBF hosts regular masterclasses and webinars on digital topics including digital marketing, cyber security and sales & marketing automation amongst many. For 2021-22 BBF has introduced "Collaboration Circles" to create a space for the Buckinghamshire business community to share knowledge, drive innovation and change in their organisations.	Skills for Jobs White Paper UK Digital Strategy
	5.3.3 Encourage the region's business leaders to become Digital Leaders who can confidently champion the value and	BBF	1	Long term	Discussions with key employers to be initiated to expand the current generic mentoring offer to include Digital Peer mentoring. Future Tech Summit 23rd	Skills for Jobs White Paper UK Digital Strategy

Priority	Action	Partners	Stage	Timescale	Progress (November 2021)	National Priority Alignment
	investment in workplace digital skills development.				November 2021, Business Festival in March 2022. Picked up as LSIP cross cutting theme	